

Guidelines

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Religiographies

Fondazione Giorgio Cini



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Guidelines for Authors

Religiographies is an international, peer-reviewed online journal dedicated to the academic study of religious phenomena. The journal is published under a Diamond open access model and does not charge any fees to either authors or readers. By submitting their articles, authors authorise online publication in the journal under the *Creative Commons License*:

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The journal welcomes contributions from PhD students, researchers, lecturers and scholars wishing to submit their *papers* for scientific evaluation. Texts should be sent to: religiographies@cini.it

Manuscripts may be in English, Italian or French.

At present, *Religiographies* is organised into special issues; only one language may be used. Authors are responsible for the language editing of their manuscripts; texts deemed unsatisfactory in linguistic or stylistic terms will be returned to the author for revision rather than sent for peer review.

Authors warrant that the submitted work is entirely original and that no text from other works has been copied without appropriate attribution, as this may constitute plagiarism.

ARTICLES

Article structure

- Title: maximum 60 characters, including spaces;
- Abstract: maximum 1,200 characters, including spaces;
- Keywords: 4 to 6;
- Author's name, affiliation and email address;
- Main text with full references to bibliographical notes*: maximum 10,000 words;
- Where present, figures and tables must be cited in the text, e.g.: Fig. 1, Tab. 1;
- No bibliography or author biography is required;
- Acknowledgements: maximum 100 words;
- Financial disclosure and informative statement: maximum 100 words.

* As the journal's layout features footnotes alongside the main text, please keep them brief so that the superscript number and the text of the footnote appear on the same page wherever possible.

Texts format (including Heterographies and book reviews)

- Files must be in Microsoft Word format (.docx);
- Use the Times New Roman font in size 12.

Titles and subtitles

- First-level headings are in bold;
- Second-level headings are in bold italics;
- Third-level headings are in italics.

Charts and images

Authors are responsible for obtaining the necessary permissions for the reproduction of third-party materials, such as images, tables and graphs, unless these are already in the public domain. Such permissions must be submitted, together with the correct attributions, upon acceptance of the article. Captions may be included within the body of the text or submitted separately as a Word file. Within the text of the article, the locations where images and tables are to appear must be clearly indicated (e.g. Fig. 1, Table 1), and these must be in high resolution.

Language, orthography and punctuation

Submitted manuscripts must adhere to [Chicago Manual of Style 17th](#).

Articles must be submitted in English, Italian or French.

Variations in language usage, such as British English or American English, are acceptable, but spelling must be consistent throughout the text. If quotations are used in languages other than those used in the main text, please provide a translation in a footnote. All punctuation and spelling within quotations must remain faithful to the original source, regardless of the overall usage within the article.

Potential conflicts of interest

Religiographies requires all authors to disclose to the editorial board, at the time of their initial submission of articles or reviews, any conflicts of interest that might affect the objectivity of their research. Examples include, but are not limited to: funding or expense reimbursements received from individuals or groups connected to the subject of the research, personal affiliation with an individual or group connected to the subject of the research, etc.

Information about the author

- All authors of the manuscript must provide their full name, affiliation and an email address, which will be included in the text;
- Authors' affiliations must refer to the period during in which the text was written;
- Please provide full details of any funding/grants (e.g.: "This work was funded by [Funding Agency] under Grant [number xxxx]").

Preparing your manuscript for peer review

As the journal uses a double-blind peer review system, when preparing your manuscript please:

- Remove your name entirely from the text. If you cite your own publications, ensure that you replace your name with the word 'author' in the text, whilst footnotes must be replaced with the phrase 'author's note';
- Remove any information identifying the author from the file properties as well.

HETEROGRAPHIES

The term "heterography" refers to a written or graphic work in which art plays a fundamental role, not only as the subject of research but also as a research tool. We aim to provide a platform for other forms of representation such as photography, literature, comics, video and the visual arts. These other forms of expression will enable scholars and artists to explore dimensions that go beyond the framework of the social sciences, which is based on objectivity and coherence.

Furthermore, the contributions broaden our understanding of the phenomena covered by the journal. This section is not strictly scientific and, consequently, is not subject to peer review, but receives feedback from the editorial board.

Structure

- Title: maximum 150 characters, including spaces;
- Author's name, affiliation and email address;
- Where present, figures and tables must be cited in the text, e.g.: Fig. 1, Tab. 1;
- Acknowledgements: maximum 100 words;
- A bibliography/filmography and a brief author biography is required;

BOOK REVIEW

Structure

- Reviews should be between 1,500 and 2,000 words in length;
- Where present, images and tables must be cited in the text, e.g.: Fig. 1, Tab. 1;
- Author and Title of the reviewed volume;
- City, publisher and year of publication;
- Number of pages, binding (hardback, etc.), ISBN, price;
- Name and surname of the reviewer, affiliation (if present), email address;
- High-resolution cover image of the reviewed volume.

We ask that you exercise appropriate criticism, whilst always maintaining a respectful, constructive and fair tone.

Reviews must not have already been published or be awaiting publication elsewhere.

Peer review process

Religiographies employs a double-blind peer review process. The journal's curators select reviewers based on their experience and expertise, seeking advice from other academics or editors where necessary. Each article received for publication is initially assessed by at least one editor; if it complies with editorial policies and meets the required standard of quality, it is sent to one or more *peer reviewers* for evaluation.

The journal uses a double-blind peer review process: authors do not know the identity of the reviewers, and vice versa. To ensure the integrity of this process, authors must ensure that their manuscripts are structured in such a way as not to reveal their identity. The review process aims to provide authors with expert feedback on their article and, where necessary, guidance on how to improve their work.

The entire process is managed via email.

Guidelines for reviewers

The review should be completed within five weeks of receipt of the manuscript; if necessary, the editorial board may agree on a different timeframe.

Evaluation criteria and process

Questions to consider during the review:

- Does the article align with the objectives of *Religiographies*, and if not, could it be revised to do so?
- Does the submitted article represent a significant contribution to academic knowledge?
- Given *Religiographies*' interdisciplinary approach, is the submitted article written in a clear and accessible manner? Does it effectively communicate its main arguments?
- Does the submitted article engage with the relevant literature, and if not, what are the shortcomings?

The review may result in one of the following outcomes:

- Acceptance without the need for changes;
- Acceptance with minor revisions;
- Probable acceptance following more substantial revisions;
- Rewrite and resubmit;
- Rejection.

Code of Ethics

Religiographies adheres to the code of conduct drawn up by [COPE](#) (Committee on Publication Ethics). Authors, editors and peer reviewers are required to comply with its principles and practices.

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Duplicate, repetitive and/or simultaneous publication | The authors warrant that the research findings presented in the text have not been and will not be published elsewhere. Furthermore, submitting the same text to more than one journal at the same time constitutes unethical and unacceptable behaviour.

Citation of sources | The authors declare that all texts used in the preparation of their work have been properly cited.

Ownership of the work | The authorship of the work must be correctly attributed. All those who have made a significant contribution to the conception, organisation, execution and any revision of the research underpinning the article must be recognised as co-authors. If other individuals have participated significantly in certain stages of the research, their contribution must be explicitly acknowledged.

Conflict of interest and disclosure | Authors are required to declare, in a comprehensive and transparent manner, any **conflict of interest** that may have influenced, or could be perceived as such, the interpretation, presentation of the manuscript, and the results obtained.

Authors must include an explicit **statement of conflict of interest** within the manuscript, in a dedicated section ("Declaration of Conflict of Interest" or "Disclosure Statement"). If there are no conflicts, the following statement must be included:

"The authors declare that they have no conflicts of interest."

All sources of funding for the study must be clearly disclosed, specifying the role of the funding bodies in the design of the research, the collection and analysis of data, the decision to publish, and the preparation of the manuscript.

Failure to declare a relevant conflict of interest constitutes a breach of the journal's ethical standards and may result in corrective action, including retraction of the article.

Correcting errors in published texts or volumes | Should authors identify a typographical error or a significant inaccuracy in their manuscript or within the journal, they are required to inform the editors promptly by email (religiographies@cini.it) and to provide all the information necessary for the publication of an erratum.

RESPONSIBILITIES OF REVIEWERS

Contribution to editorial decisions | *Peer reviewers* undertake to adhere to the ethical guidelines established by COPE and the practical guidelines of *Religiographies*.

Keeping to the schedule | If it is not possible to meet the deadline, please inform the editorial board as soon as possible.

Confidentiality | Each article is assigned to at least one reviewer, who is bound by a duty of strict confidentiality.

Objectivity | In accordance with the COPE guidelines, reviewers undertake to assess the assigned article objectively. Any personal judgement regarding the author is inappropriate, but reviewers are encouraged to express their opinions clearly, explaining and justifying any criticisms made. Detailed and constructive feedback is required to help authors improve their work, even if the manuscript is not deemed suitable for publication.

Bibliography | *Peer reviewers* undertake to provide precise bibliographical details of works they consider essential, should the author have omitted them.

Conflict of interest and disclosure of data | *Peer reviewers* are required not to accept articles where there is a conflict of interest. Reviewers must not use any data, information, or ideas contained in a manuscript under review for their own research or publications.

RESPONSIBILITIES OF THE EDITORIAL BOARD

Decision regarding publication | The editors of the journal are responsible for deciding whether to publish submitted manuscripts and may seek advice from one or more external experts to make informed decisions regarding the publication of any work.

Accuracy | The editors and scientific advisors undertake to assess articles submitted for publication solely based on the quality of their content, without discriminating in any way on the grounds of gender, sexual orientation, religion, ethnicity, nationality or political views.

Confidentiality | The editors and members of the scientific advisory board undertake not to disclose any information relating to submitted articles or reviews, except to the author and the reviewers.

Conflict of interest and disclosure | The editors and members of the scientific committee undertake not to use, in their own publications, any data or information contained in a manuscript submitted to the journal without first obtaining the author's written consent.

Retraction of an article | In accordance with COPE guidelines, the editorial board will consider retracting an article should any issues relating to errors, inaccuracies, conflicts of interest or plagiarism be identified or reported. It will promptly notify the author and take the necessary steps to resolve the matter.

For further questions and information: religiographies@cini.it

Guidelines on the Use of Artificial Intelligence (AI) and Large Language Models (LLMs)

In response to the growing use of Artificial Intelligence (AI) and Large Language Models (LLMs) within academia, *Religiographies* aligns itself with the position adopted by the Committee on Publication Ethics (COPE), which can be consulted [here](#).

While acknowledging the contribution of Artificial Intelligence (AI) and its potential in the research and writing process, the Editorial Board emphasises and recommends adherence to the principles of authorship integrity, academic originality, and rigorous bibliographic accuracy. To this end, the following guidelines have been established:

1. Author Responsibility and Originality

Authors bear sole responsibility for the intellectual integrity, originality, and accuracy of all submitted content, including any material that has been revised with the assistance of AI technologies.

2. Use of AI Tools

The submission of AI-generated content is prohibited. The use of Artificial Intelligence tools for the generation of complete written texts, audio, images, or videos, as well as for extensive paraphrasing of academic texts, the creation of footnotes, or the automatic compilation of bibliographic references, is not permitted.

The submission of AI-assisted texts is permitted. Authors may use Artificial Intelligence tools that provide support for improving texts, correcting typographical and grammatical errors, and simplifying syntax.

3. Confidentiality of Peer Review

Peer reviewers are strictly prohibited from uploading any part of a manuscript received from the Editorial Board to AI platforms. This policy safeguards author confidentiality and intellectual property and upholds the journal's ethical standards.

Furthermore, authors who have made use of Artificial Intelligence tools must include a brief statement with their submission specifying how and why such tools were used.